

Minutes of the Regular Meeting of the PermitTechNation Group Wednesday October 29, 2014

Conference Call commenced at 1:00pm EST, with the following in attendance: Dawn Neil, NJ; Tamara Hagerman, KS; Cindi Somers, WA; Keica Lara, SC; Brenda Sirkis, NJ; Sue Mealy, NJ; Tierra Johnson, SC; Bonnie Lanz, OR; Jammie Newsome, GA and Karla Higgs, ICC.

Dawn Neil opened the discussion by noting at the ICC ABM in Florida there was discussion with Karla Higgs regarding the establishment of a national ICC Permit Technician Chapter. From this discussion the best option for the creation of the PermitTechNation was determined to be as a professional chapter. Karla explained the professional chapter has no geographical boundaries and thus could be joined by anyone no matter their location. The chapter would need to have a minimum of 20 members with 10 of those being a professional in the building safety world. Karla noted the 10 professional member requirement had been waived previously for WICED and she felt we could approach the ICC BOD and ask for an exemption.

At this point in the conversation the motion was made to approve the creation of the PermitTechNation as a group with the goal of becoming an ICC Chapter. The next order of business was to establish officers, board of directors, by-laws and meeting times.

Discussion ensued regarding by-laws and terms for officers, with the establishment of a one year position for the president, vice-president and board of directors with the provision each person in those positions moves up each year. The individual is allowed to remove themselves for consideration if they so choose. The secretary and treasurer would have a two year term. Having established the basic set up for election to a position the next order of business was to elect interim officers and board members.

Bonnie Lanz, OR, moved and Cindi Somers, WA, seconded a motion to approve Dawn Neil as Interim President, the motion carried.

Tamara Hagerman, KS, moved and Keica Lara, SC, seconded a motion to approve Cindi Somers Interim Vice-President, the motion carried.

Bonnie Lanz, OR, moved and Dawn Neil, NJ, seconded a motion to approve Tamara Hagerman, KS, as Interim Secretary, motion carried.

Dawn Neil, NJ, moved and Keica Lara, SC, seconded a motion to approve Brenda Sirkis, NJ, as the Interim Treasurer, motion carried.

There was discussion with regards to the geographical location of a bank for the group and the members present decided on Bank of America (BofA) as the official financial institution.

The Board of Directors are as follows: Bonnie Lanz, OR; Amy Barenklau, KS; Michelle Miller, WA; Jill Stone, TX; Keica Lara, SC; Ana Silbernagel, GA; and Darla Brooks, CO; pending

acceptance from the individuals. After the selection of BOD members a discussion arose regarding the number of individuals from each chapter who could serve at the same time. The by-laws could specify no more than two people from any one chapter to serve on the Board and any one time.

The next order of business concerned establishing committees and the number of participants and how individuals would be selected for the committees. Cindi Somers, WA, pointed out that the by-laws of WICED have the president appointing members to each committee and the group present was in agreement with this method. The group decided to create the committees and a BOD would be the chair thus Dawn Neil, NJ, assigned the following individuals to each - By-Laws: Bonnie Lanz, chair, Cindi Somers, Jammie Newsome; Membership: Keica Lara, chair, Tamara Hagerman, Brenda Sirkis; Education: Amy Barenklau, chair, and Finance/Auditing: Jill Stone. The decision was made to hold off appointing anyone else to the committees to see if anyone not present during the meeting was interested in participating.

A meeting schedule was duly discussed and the 3rd Tuesday of the month was tentatively agreed upon with the next two meetings to be November 18 at Noon EST and December 16th at Noon EST. We will use the same phone number 800-910-8278 and conference id 1572077# to participate in the conference meetings.

The final item involved a second order for the sun logo t-shirts. A cost of \$15 was decided upon and Keica Lara, SC, volunteered to be the dispenser of the shirts. The deadline to order will be November 14, 2014.

Bonnie Lanz, OR, brought up the idea of a logo for the new chapter and Jammie Newsome, GA asked about a motto. So with the addition of Tamara Hagerman, KS, the three will come up with some ideas to forward to the officers/BOD for discussion and approval.

Dawn Neil, NJ, adjourned the meeting at 2:06pm ET.

Respectfully submitted by:
Tamara Hagerman, CPT
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