

Minutes of the Regular Meeting of the PermitTechNation Group Wednesday, January 21, 2015

Conference Call commenced at 12:06pm EST, with the following in attendance: Dawn Neil, NJ; Tamara Hagerman, KS; Cindi Somers, WA; Kecia Lara, SC; Brenda Sirkis, NJ; Jammie Newsome, GA; Michele Miller, WA; Jill Stone, TX; Felicia Johnson, GA; Ana Silbernagel, GA; Rick Hauffe, ICC; Karla Higgs, ICC; John Darnell.

Approve Minutes of the Regular Scheduled Meeting on November 18, 2014. Cindi Somers, WA moved and Jammie Newsome, GA seconded the motion to approve the minutes with corrections. Motion carried.

Unfinished Business:

- a. T-shirts: Kecia Lara mailed out the shirts. The group will reimburse her for the postage.
- b. Sold \$425 worth of shirts, the invoice from N Zone was for \$276.18 which leaves a balance of \$223.95 deposited in the groups account.
- c. By-laws (will address later)

New Business:

- a. Logos for the chapter. There were five finalists and after discussion among the group #4 (Candara font) was chosen as the official logo.
- b. Brenda Sirkis has been working on the membership application. She was tweaking the WSAPT's version and presented her changes to the group. There was discussion regarding the changes and additional changes to the form. Brenda would bring back to the next meeting an updated version for approval.
There was discussion on how to accept payment for membership fees. Jill Stone, TX, noted the NCTPT Chapter uses PayPal and would send over information on the costs to the group. Kecia agreed to help set up "Form Submittal" with PayPal.
- c. By-Laws: after the last round of updates the numbering system had changed. So the currently numbered I-VI had been reviewed and the changes incorporated. The group reviewed VII-XII. The changes for the last articles in the by-laws would be included and submitted to the group for approval at the next scheduled meeting.

- d. Non-Profit and 501c3 status was discussed by the members. John Darnell, noted, when Region II was created they incorporated in the state of Washington, which has a fairly easy set up for becoming Non-Profit and 501c3. Region II went ahead with incorporating in Washington. They just needed to have a person from the state always be on the Board of Directors.
- Everyone was encouraged to look into how the Non-Profit and 501c3 system worked in their state and to bring the information back to the next meeting for discussion. Kecia Lara, SC encouraged everyone to check for any fees associated with incorporating in any given state. The fees would need to be accounted for in the costs of doing business for the group and if too high would possibly rule out working with any particular state.
- e. The discussion of a nationwide bank was brought up again to try and use a bank that would work with the fact that we are a national group with members in different states. Brenda Sirkis mentioned that working with Bank of America (BoFA) in NJ was easy and it was not necessary to have all "Signors" at one branch where as in WA Michelle and Cindi indicated BoFA wanted everyone at the same branch at the same time. John Darnell mentioned finding a bank that would work with us electronically and via mail. He said the Region II chapter chose to use The Bank of Idaho because they were willing to do so.

The next meeting was set for February 18, 2015, Wednesday at 12pm EST.

Dawn Neil, NJ, adjourned the meeting at 1:17pm EST.

Respectfully submitted by:
Tamara Hagerman, CPT
Kansas City Metro Association of Permit Techs (KCMAPT)
City of Baldwin City