

**Minutes of the Regular Business Meeting
of the PermitTechNation Group
October 29, 2015**

- I. Regular Business meeting commenced at 12:11pm with the following in attendance: Dawn Neil, NJ; Cindi Somers, WA; Tamara Hagerman, KS; Kecia Lara, SC; Bonnie Lanz, OR; Carey Frazier, TX; Barb Williams, MN; Pat Famularo, NJ; Kathi Burno, NJ; Rick Hauffe, ICC; and John Darnall, WA.
- II. Approval of minutes from September 28, 2015: Carey Frazier, TX made a motion to approve the minutes with changes and was seconded by Cindi Somers, WA. Motion carried.
- III. Treasurer's Report (see attached)
Barb Williams, MN moved and Kecia Lara, SC seconded a motion to pass the treasurer's report as submitted. Motion carried.
- IV. Old Business
 - a. Booth sponsors – huge success, made new contacts, Cindi requested any booth expense information be forwarded to her for records keeping
 - b. ICC BOD Meeting – Changed original presentation. Well received by the Board, ICC does not recognize national chapter status (CBO, Fire have tried previously). The Chapter discussed filing for the Professional Status with ICC, and John Darnall, WA, noted a change to allow for national status needs only be done by the Board and doesn't need an organization wide vote. Rick Hauffe, ICC; suggested creating an agenda showing the "what, will do for me" to the Board why the creation of nation chapter status would be a good idea. Tamara Hagerman, KS; felt it was important to pursue national chapter status and to hold off going the professional status route. She suggested the chapter find out what it would take to get the ICC Board to allow for national chapters and maybe a committee needed to be created to look into this. The National Status Committee consists of Tamara Hagerman, KS; Carey Frazier, TX; Barb Williams, MN; Bonnie Lanz, OR; and John Darnall, WA, and we will keep Karla Higgs, ICC; in the loop.
- V. New Business
 - a. By-Law changes – The chapter was approached by an individual in the private sector who was interested in joining PTN but there was no member level for this individual. Carey Frazier, TX; moved and Bonnie Lanz, OR; seconded a motion to add a membership status for individual corporate status, the cost would be \$50 annually, and no voting rights, Article III, 3:1.3 and to leave ICC in the title of the chapter. Motion carried.
 - b. ICC Chapter Application – Hold
 - c. IRS 501c3 Filing – working on obtaining

- d. Officer Elections – Hold
- e. Website – Dawn Neil, NJ, has started to create a website. Discussed costs of hosting, web domain names. Dawn will bring a cost break down on the website to the next meeting.
- f. Officer Elections – Dawn Neil, NJ, asked the group if we should hold nominations for officers as per the by-laws or would it be better to wait until PTN has been fully established and then hold elections. The general consensus was continuity would be better for the chapter at this point in time and to hold off on elections.
Carey Frazier, TX, moved and Cindi Somers, WA, seconded a motion to revisit the issue of elections at the September 2016 prior to the 2016 ICC ABM. Motion carried.
- g. Scholarship – ICC ABM, Cindi Somers, WA, brought up the idea of PTN having a scholarship available to help defray costs for attending the ICC ABM. The idea is to cover the travel costs, hotel expenses and registration. Bonnie Lanz, OR, moved to create a scholarship fund which would cover expenses to attend the ICC ABM not to exceed \$2500 with appropriate receipts. Cindi Somers, WA, seconded.
After further discussion, Carey Frazier, TX, amended the motion to offer a scholarship with an expected cap of \$2500.00 with an expense report and receipts to be submitted no later than 30 days post the ABM attended. Cindi Somers, WA, seconded. Motion carried.

VI. Our next meeting will be scheduled for November 18, 2015 at 12 noon; Eastern Standard Time.

VII. Tamara Hagerman, KS, moved and Kecia Lara, SC seconded a motion to adjourn. Motion carried

Adjourned at 1:35pm

Submitted by:

Tamara Hagerman, CPT

PermitTechNation Secretary