

Minutes of the Regular Meeting of the PermitTechNation Group June 17, 2015

- I. Conference call commenced at 12:08pm with the following in attendance: Dawn Neil, NJ; Kecia Lara, SC; Bonnie Lanz, OR; Ana Silbernagel, GA; Cindi Somers, WA; Jammie Newsome, GA; Michele Miller, WA; Tamara Hagerman, KS; Carey Frazier, TX; Rick Hauffe, ICC and John Darnell, Region II.
- II. Approval of minutes from May 19, 2015: Cindi Somers made a motion to approve the minutes with changes the motion was seconded by Kecia Lara; Motion carried.

Old Business:

The group elected to start with New Business

III. New Business:

- a. Brenda filed with the IRS to obtain a Federal ID number and has received it.
- b. Susan M. forwarded the \$170 to Brenda for deposit once the account has been established.
- c. Dawn asked for input regarding the membership application and the corporate sponsor levels, we had originally started with \$500 was this still acceptable. Cindi suggested starting at \$300 and going up to \$500. Jammie moved and Bonnie seconded the motion to start the corporate sponsor level at \$300. Motion carried.
- d. Not for profit status still needed to be filed with the Secretary of State.
- e. Tamara suggested anyone signing up for 2015 membership also include 2016, as most of the year will have gone by before the chapter really gets going with a membership drive. Dawn suggested if your membership application was received by October 15, 2015 it would include 2016.

IV. Old Business

- a. ICC Expo-The theme for this year will be Hollywood.
- b. Ana was working on obtaining decorations
- c. Slogan – Permit Techs – Stars of the Building Department
- d. Kecia suggested: *We Permit* you to build as a general slogan for the group. It was decided to see how much it would cost to add the *We Permit* you to build on to the back of the t-shirts.
- e. Giveaways – pins, usb's were discussed. Carey suggested a CD with the PTN informational booklet as a giveaway. Pens, pencils, star shaped sunglasses were also an idea. Kecia said she would check to see if you could get chip clips

donated for the event. The pin was suggested to be a star in keeping with the Hollywood theme. The PTN logo embedded in a star was mentioned as an idea.

- f. An email to all the chapters/presidents asking for a donation towards the costs of the booth would be sent out. Most all chapters had donated \$100 each last year.
 - g. T-shirts – Tamara would check on costs and artwork to see if adding the line to the back of the shirt would make the costs out of reach. Try to order early and that way can mail the shirts to the delegation.
 - h. Cindi and Michelle will be in Long Beach on Friday and will be available to pick up items and transport to the convention center.
 - i. Deadline for contributions – July 31, 2015 so as to be able to order items and have them in a favorable timeline.
- V. Our next meeting is scheduled for Wednesday July 15, 2015 at noon ET.
- VI. Adjourned: 12:53pm

APPROVED