

Minutes of the Regular Meeting of the PermitTechNation Group July 15, 2015

- I. Conference call commenced at 12:05pm with the following in attendance: Dawn Neil, NJ; Ana Silbernagel, GA; Cindi Somers, WA; Jammie Newsome, GA; Michele Miller, WA; Tamara Hagerman, KS; Carey Frazier, TX; Brenda Sirkis, NJ; Felicia Johnson, GA.
- II. Approval of minutes from June 17, 2015: Cindi Somers made a motion to approve the minutes with changes the motion was seconded by Kecia Lara; Motion carried.
- III. New Business:
 - a. Booth Set-up: Cindi S. updated the group on the progress. She reminded everyone to sign up to man the booth.
 - b. Decorations: Ana S. updated on the set up for the booth.
 - c. T-shirts: Tamara H. waiting on artwork.
 - d. Pin: Artwork presented Design #3 film strip selected. Dawn would get quote.
 - e. Donations: Dawn send emails to group members to take to chapters.
 - f. Sponsorship: send to locale groups.
 - g. ABM Theme: "Permit Techs – Stars of the Building Dept."
 - h. Giveaways: CD with Brochure and membership application included; Sunglasses; Chip Clips
 - i. Games: Jeopardy geared towards Building; Trivial Pursuit as back up.
 - j. Habitat: Wiced sponsoring, invited to attend. Details to follow.
- IV. Old Business
 - a. Bank Account: Brenda S. updated on research fees and procedures in setting up in NJ. A suggestion was made to research fees and procedures in setting up in WA. Dawn moved and Cindi seconded a motion to establish as a business and non-profit in the state of Washington. Motion Carried. Cindi S. would contact Community First in her area and discuss the set up with them and have additional information at the next meeting.
- V. Our next meeting is scheduled for Wednesday August 5, 2015 at noon ET.
- VI. Adjourned: 12:08pm