

Minutes of the Regular Meeting of the PermitTechNation Group August 5, 2015

- I. Conference call commenced at 12:05pm with the following in attendance: Dawn Neil, NJ; Ana Silbernagel, GA; Cindi Somers, WA; Tamara Hagerman, KS; Carey Frazier, TX; Brenda Sirkis, NJ; Barb Williams, MN; Sharon Johnson, SC; Kecia Lara, SC; Bonnie Lanz, OR; Ella Ochoa, AZ; Rick Hauffe, ICC and Tim Schmitz, ICC.
- II. Approval of minutes from July 17, 2015: Barb Williams, MN made a motion to approve the minutes and was seconded by Carey Frazier, TX. Motion carried.
- III. Old Business
 - a. Bank Account: Brenda S. update; set up account in WA under Cindi's name.
 - b. Unified Business License (UBI) \$68.
 - c. Apply for license with State of WA using local bank.
 - d. 503 status: working on
- IV. New Business/ICC Expo:
 - a. Sponsor/Donations: as of this date: Bldg Officials of TX, \$500; ICC, donating booth space and chairs; COPTA, \$250; KCMAPT, \$100; NJ, \$250; OPTA, \$250; GA, \$100; WASPT, \$100; MN, \$100; TNWPT, \$100. Kecia, chip clips. AZ was contemplating a donation.
 - b. Booth Set-up: Cindi S. updated the group on the progress. She reminded everyone to sign up to man the booth.
 - c. Decorations: Ana S. updated on the set up for the booth. The booth colors are green and white, booth size 10' x 8', 2 tables, 2 chairs.
 - d. T-shirts: Tamara H. sent updated artwork to N Zone and just waiting for deadline on shirt orders to continue.
 - e. Pins: The arrived during the meeting. \$588.00 for 300. Every shirt order receives a pin. Taking to ABM.
 - f. Donations: Dawn sent emails to group members to take to chapters.
 - g. Sponsorship: sent to locale groups.
 - h. ABM Theme: "Permit Techs – Stars of the Building Dept."
 - i. Giveaways: CD with Brochure and membership application included, 200ct; Sunglasses?; Chip Clips, Kecia; NJ, sunscreen, OPTA, pens and paper holders.
 - j. Games: Jeopardy geared towards Building; Trivial Pursuit as back up.
 - k. US Map with stars denoting PT Chapters and certified PT's will be updated, Barb.
 - l. ICC Board Meeting: will have 3 minutes to introduce PTN, Saturday, 9/26, time TBA. Mission Statement, List of BOD, top 3 goals.

- m. Who is going to be in Long Beach: Carey, Tamara, Bonnie, Jammie, Kecia, Cindi, Michele, Leslie, Ana and Dawn, so far.
- n. Habitat Build: canceled.
- o. Training: Barb hosting webinars.

V. Our next meeting is scheduled for Wednesday August 26, 2015 at noon ET.

VI. Adjourned: 12:00pm

APPROVED