

Minutes

PermitTechNation Chapter Meeting
June 14, 2016

- I. The June 14, 2016, PTN monthly conference call meeting was called to order at 12:00PM EST by President Dawn Neil. Members present: Carey Frazier, TX; Jammie Newson, GA; Brenda Sirkis, NJ; Ann McCullen, NJ; Kecia Laura, SC; Barb Williams, MN; Cindi Somers, WA; Dawn Neil, NJ.
- II. President Neil asked for review/corrections of the June 14, 2016 minutes. Barb, MN motioned the May 24, 2016 minutes be approved as written; 2nd by Kecia Lara, SC. Motion approved by members present.
- III. Treasurer's report was reviewed with ending balance same as previous month, \$1,876.53. Care Frazier motioned the May 2016 Treasurer's report be approved with 2nd by Kecia Lara. Motion approved by members present.
- IV. Old Business
 - A. ICC ABM in KS
 - Dawn is working on shirt design and will forward as soon as draft is complete. Chapter acronyms within notes from a saxophone played by a pig. Slogan – Permit Techs are the Cure for the Building Permit Blues
 - Pins to be design with a musical note theme
 - PTN Pens will be ordered same as 2015. Cindi to obtain quote present at July meeting.
 - Carpet – black – backdrop – ICC standard – layout to be drafted by Tamara, Cindi, Amy
 - Sponsorship letter – tasked to Tamara/Amy. Dawn will update sponsorship for with C3 information
 - Volunteer schedule – Cindi to set up. Request for those attending the ABM to send contact information direct to csomers@ci.richland.wa.us
 - B. **ICC Chapter Application Status** - The PTN ICC Chapter application has been completed and forwarded to Karla H, ICC, for verification the membership make-up is correct. President Neil to reach out to Rick Hauffe regarding membership #s. Decision to be made after conversation with Rick on whether to proceed with submittal to meet the deadline for ICC BOD meeting which is July 20th.
 - C. **Disaster Preparedness** - Informational packet for DP to be compiled by Jill Stone. Please have your respective chapter send information to Jill by July 15. Items which could be shared: Preparedness checklists, suggestions on where/how to store records offsite, etc.
 - D. **Events** - forward any upcoming chapter events to Dawn. Send as flier or link to respective website. Last month event postings included MAGIC / disaster preparedness for architects in GA / school supply drive for NCTPTC .
 - E. **ICC ABM Conference** - Oct 16-19 - Registration now open http://media.iccsafe.org/2016_ICC_PCH/. Please be aware your Chapter reports need to be submitted in order to receive President's comp'd registration code. If you need to designate another member to use this registration, contact Karla Higgs, ICC.
 - F. **WICED Habitat Build** – Eirene does not have any updated info at this time other than Habitat Build will be on Saturday. Jammie, Dawn, Michele, Cindi to participate.

V. New Business

- A. **KC Meet & Greet / Family Reunion** – the Host Committee is seeking donations to meet financial needs. Rather than calling this the Candidates Meet and Greet, it is looked at as a 'Family Reunion' as we are all with the ICC family. Discussion followed affirming as a goodwill gesture, PTN should make a contribution. Brenda Sirkis motioned PTN makes a \$100.00 donation, 2nd by Barb, MN. Motion approved by membership present.
- B. **2016 Code Official of the Year nomination** – Region II is seeking nominations in support of David Cook, CBO, Building Codes Bureau Chief, State of Montana, for the Gerald H Jones 2016 BO of the Year award. Cindi did sit in on Region II conference call in which MT members did give testimony on Mr. Cook's contributions to the industry, and was impressed with the character and integrity represented in Mr. Cook. Cindi Somers motioned that PTN submit a nomination for Mr. Cook; 2nd by Kecia Lara. Motion approved by membership.
- PTN to also Steve Burger as ICC Educator of the Year. nominate both David Cook and Burger

July Meeting set for July 12, Tues EST Noon / 9am PST

Motion to adjourn at 9:50 EST; motion approved by members present.

Respectfully submitted by: Cindi Somers, WSAPT, PTN VP / July 22, 2016