

**Minutes of the Regular Business Meeting  
of the PermitTechNation Group  
July 26, 2016**

- I. Regular Business meeting commenced at 12:09pm with the following in attendance: Dawn Neil, NJ; Cindi Somers, WA; Tamara Hagerman, KS; Kristi Peterson, WY; Eirene Oliphant, BRR; Karla Higgs, ICC; Carey Franklin, TX; Barb Williams, MN; Jim Brown, ICC; Vicki Skadsem, WY; Brenda Sirkis, NJ; and Rich Hauffe, ICC.
- II. Approval of minutes from June 4, 2016: Barb Williams, MN made a motion to approve the minutes and was seconded by Cindi Somers, WA. Motion carried.
- III. Treasurer's Report (see attached)  
Carey Franklin, TX moved and Kristi Peterson, WY seconded a motion to pass the treasurer's report as submitted. Motion carried.
- IV. Old Business (Skip to New)
- V. New Business
  1. Chapter Application Submitted – We have been approved for ICC Chapter Status. Karla raved about us and Jim Brown and Kristi Petersen gave a presentation. Jim noted he had our request pulled out of the consent agenda to help update the forms used to apply for chapter status. Karla also gave kudos to Rick Hauffe for his help on behalf of PTN.
  2. Membership Applications/Website – working on integrating on to website but we would need to upgrade to business/professional to accept money and we are limited to the number of forms before an upgrade (10).
  3. T-shirt – the orders through the website; post order form to website, can submit through paypal and also invoice; print off order form and send a check. There is a 2.9% charge per transaction.
  4. Renewed our Washington Business license
  5. ICC Leadership Symposium – Jim Brown, the event is going to be 2 full days next time. Karla noted 41 people attended and not all used their ICC ABM benefit, a facebook page has also been created for those to interact on.
  6. Annual Elections – President the VP would move into this position. VP would need to be someone would need to have their name submitted. BOD was to be staggered per the By-laws. Board members are: Bonnie Lanz, OR; Amy Barenklau, KS; Jill Stone, TX; Darla Dwyer, CO; Kecia Lara, SC; Ana Silbernagel, GA.

VI. Old Business

1. ABM Update- Eirene Habitat will have a build day on the Saturday, October 15. 12 people have signed up so far.
2. Candidate Endorsements – partner with other groups or chapters to help establish a coalition. Create meeting to discuss?
3. 2016 PTN Booth -
  - a. T-shirts ideas attached
  - b. pins ideas attached
  - c. pens reorder

VII. Our next meeting will be scheduled for August 30, 2016 at 12 noon; Eastern Standard Time.

VIII., Tamara Hagerman, KS moved and Carey Franklin, TX seconded a motion to adjourn. Motion carried

Adjourned at 12:10pm

Submitted by:

Tamara Hagerman, CPT  
PermitTechNation Secretary