

**Minutes of the Regular Business Meeting
of the PermitTechNation Group
August 30, 2016**

- I. Regular Business meeting commenced at 12:09pm with the following in attendance:
Dawn Neil, NJ; Michele Miller, WA; Jessie Sorenson, CO; Jammie Newsome, GA; Erin Scharf, WI; Kecia Lara, SC; Cindi Somers, WA; Tamara Hagerman, KS; Carey Franklin, TX; Vicki Skadsem, WY; Brenda Sirkis, NH; and Rick Hauffe, ICC.

- II. Approval of minutes from July 26, 2016: Jammie Newsome, GA made a motion to approve the minutes with corrections and was seconded by Kecia Lara, SC. Motion carried.

- III. Treasurer's Report (see attached)
Michele Miller, WA moved and Jamie Newsome, Ga seconded a motion to pass the treasurer's report as submitted. Motion carried.

- IV. Old Business (Skip to New)
 1. ABM Update- the Host Chapters have their welcome booth set up, which will be located across from ICC's registration booth. Please stop by and pick up a bag with some goodies and information to help facilitate your visit. Hotel and registration is open.
 2. 2016 PTN Booth -
 - a. Update – no game, but will be decorated. Use the giveaways to entice people to come over to the booth and introduce them to PTN.
 - b. T-shirts – are ordered and will be at the booth for pickup. See Dawn.
 - b. pins – ordered and delivered
 - c. pens – ordered and delivered
 - d. Business Cards-for PTN to pass out at the ABM.
 3. Elections - we will have them at the ABM.
 - a. Cindi Somers assumes the Presidents Positon
 - b. Dawn Neil moves to the Past President Positon
 - c. Carey Franklin, TX has been forwarded as a VP candidate
 - d. Jammie Newsome, GA has been forwarded to fill the BOD position
 - e. Jessie Sorensen, CO has been forwarded to fill the BOD position
 4. Disaster Information – if you have something for the website forward to Jill Stone, TX

5. WICED – is hosting a Habitat Build Day again. This was very fun and great way to give back to a community. Contact Eirene Knott for details.

V. New Business

1. Chapter –Rick Hauffe has been assigned to PermitTechNation as our ICC Government Liaison!

2. Officer Installation- has anyone had issues getting someone from ICC to come out to do installation of officers/board of directors. West coast seems to have issues getting an ICC Officer to come to their installations. Rick Hauffe, ICC , suggested contacting Karla Higgs or Justin Wylie to get information on how the determination is made on who goes where.

3. Dawn Neil asked for everyone going to the ABM to send to her their contact information, she was making a spreadsheet.

VI. Our next meeting will be scheduled for September 14, 2016 at 12 noon; Eastern Standard Time.

VII. Michele Miller, WA moved and Cindi Somers seconded a motion to adjourn. Motion carried.

Adjourned at 12:08pm

Submitted by:
Tamara Hagerman, CPT
PermitTechNation Secretary