

## Minutes

### PermitTechNation Chapter Meeting January 17, 2017

- I. The January 17, 2017, PTN monthly conference call meeting was called to order at 12:10PM EST by President Cindi Somers. Members present: Carey Frazier, TX; Jammie Newson, GA; Brenda Sirkis, NJ; Jessie Sorensen, CO; Katy Hauan, MN; Dawn Neil, NJ, Patti Hildebrand, NJ; Tamara Hagerman, KS; Ella Ochoa, AZ and Kristi Peterson, OR.
- II. President Somers asked for review/corrections of the October 16, 2016 minutes. Carey Frazier, TX motioned the November 17, 2016 minutes be approved with changes; 2<sup>nd</sup> by Jammie Newsome, GA. Motion approved by members present.
- III. Treasurer's report ending December 2016 was reviewed with ending balance of \$2,866.71. Kecia Lara, SC motioned the Treasurer's report be accepted with 2<sup>nd</sup> by Kristi Peterson, OR. Motion accepted by members present.
- IV. Committee Reports
  - a. Membership: Jammie Newsome & Carey Frazier. No report
  - b. Finance & Audit: Katy Hauan and Jill Stone. No report
  - c. Education: Jessie Sorensen and Erin Scharf. Reiterated each chapter should send their education planned dates to Jessie Sorensen ASAP so that PTN can plan webinar dates that don't conflict with other chapter dates. Jessie can be e-mailed at [jsorensen@cityofwestminster.us](mailto:jsorensen@cityofwestminster.us). Discussion was held on having Glen host a PT class for PTN's Chapter Education Day.
  - d. By-Laws: Bonnie Lanz, Kecia Lara and Tamara Hagerman. By-law changes have been submitted to the following sections 8.1.2 and 8.1.4 (see attached).
- V. Old Business
  - a. 2016 EXPO PTN Booth: Cindi Somers thanks everyone for all of their help. We had 2 winners from drawings done from the business cards collected at the booth. The winners were asked to provide the awards to their PT/Front Counter Staff.
    - i) Cindi reported that Doug Wise, West Palm Beach County, was the winner of the PTN giveaway of the full set of ICC Code books for the PT Exam (courtesy of ICC) plus reimbursement for the PT exam fee upon a successful pass of the cert. exam prior to the 2017 ABM.
    - ii) Richard Grace, Fairfax County, VA, was the winner of the comp'd registration seat to the Permit Tech Institute offered provided by ICC.
  - b. Disaster Preparedness: Jill Stone, TX. Table for discussion when Jill is present.
  - c. Website Update: Dawn Neil, NJ; Barb Williams, MN. Dawn provided an update to us . She also wanted some input on the members only page and what should be specific to members viewing only. The list included agendas, meeting information specific to dates, times; chapter links, Officers and Board of Directors. The

membership only listed minutes, store, membership list, and PayPal. Discussion was had on a forum page and whether job postings should be members only.

- d. PTN Facebook: Erin Scharf, WI; Dawn Neil, NJ; Barb Williams, MN. The PTN Facebook page would be closed and all posts would need to be approved prior to posting on the FB wall.

## VI. New Business

- a. 2017 Building Safety Month:
  - i) ICC BSM items are available on the ICC website
  - ii) Please send Proclamations to President Somers from your chapters & jurisdictions.
  - iii) Partner with your local library for story time.
- b. 2017 ICC ABM:
  - i) September 10-12, 2017
  - ii) Theme for our booth
  - iii) Donations by ICC
- c. NAWIC (Women in Construction) activities:
  - i) Conference April 9-12, 2017
  - ii) Cindi trying to coordinate having Steve Burger teach, trying to up the number of certified techs.

Next meeting will be February 21, 2017, Tues EST Noon / 9am PST

Motion to adjourn at 12:56pm EST; motion approved by members present.

Respectfully submitted by:  
Tamara Hagerman, CPT  
PermitTechNation Secretary