

**Minutes**  
PermitTechNation Monthly Teleconference  
November 16, 2017

- I. The November 16, 2017, PTN monthly teleconference meeting was called to order at 9:12AM PST by President Carey Frazier. Members present: Cindi Somers, WA; Dawn Neil, NJ; Tamara Hagerman, KS; Jessie Sorensen, CO; Jammie Newsome, GA; Carey Frazier, TX; Laurie Weld, TX; Amelia Ivey, GA; Erin Scharf, WI; Bobbie Keel, FL, and Rick Hauffe, ICC.
- II. President Frazier asked for review/corrections of the October 26, 2017 minutes. Jammie Newsome moved and Erin Scharf seconded the motion to approve the minutes. Motion carried.
- III. Treasurer's report - tabled
- IV. Committee Reports
  - A. Bylaws – Kecia Lara / Tamara H / Robyn Harp – No report
  - B. Education – Jessie S / Jammie Newsome / Tiffany Little – defer
  - C. Finance and Auditing – April Schrader / Janie Morales / Brooke Cooper – no report
  - D. Membership – Brenda Sirkis / Dawn Neil / Cindi Somers – no report
- V. Old Business
  - A. Elementary Program – Tamara send email out to initiate contact with Amy.
  - B. Mentorship – John D. not on call/Carey has made contact with the winner from the drawing
- VI. New Business
  - A. Class/Training – Jessie Sorenson
    1. Costs – need to be a member of PTN at least 30 days to receive discounted class fee
    2. Survey – generally positive, class seemed slow, not enough to completely fill second day. Dawn noted 34-35 people attended the class and only have 9 surveys. Reach out again.

B. Building Safety Month (BSM)

1. Proclamation for 2018. Rick will help write.
2. Activity – have an activity all PTN's can share in their areas
3. Rick recommended Dawn Neil for the BSM panel which is tasked with discussing activities among other things.

C. ICC's Building Safety Journal – article in the journal about PTN at the ABM in Columbus.

D. Chapter Leadership Academy – save the dates June 4-6 in Denver, Colorado

E. 2018 ICC ABM – save the dates October 21-31. PTN will need to be there 10/19 (Fri) – 10/25 (Thurs).

F. PTN > Region II – Cindi explained Region II created a committee to help promote Permit Techs. She would like PTN to work with RII to get the word out about us to others in Region II and other regions.

VII. Open Floor –

- a. ICC BSM committee: Dawn is a focus group member, they hired a marketing/fundraising firm. They had topics, focus on target audience – adults, Dawn thinks should include kids. ICC is looking at community commercials during BSM, psa types. Dawn noted the audience they currently focus on is us and that needs to change. The public doesn't get it until something bad happens. Trying to achieve NFPA type status with Feds, cost is an issue. Aiming towards children, pre-teens and older, maybe create something we can send out to all members to have during BSM.

VIII. Next Meeting – January 18, 2018

VI. Adjournment –Dawn Neil moved and Jessie Sorenson seconded a motion to adjourn the November 16th meeting at 10:02am PST; motion carries.

Respectfully submitted by:  
Tamara Hagerman, CPT  
Secretary, PermitTechNation  
City of Baldwin City, KS