

Minutes
PermitTechNation Monthly Teleconference
July 17, 2019

- I. The July 17, 2019, President Michele Miller called the PTN monthly teleconference meeting to order at 11:04AM CST. Members present: Michele Miller, WA; Dawn Neil, NJ; Carey Frazier, TX; Jammie Newsome, GA; Bobbie Jo Kaufman, ID; Rick Hauffe, ICC; Tamara Hagerman, KS; Barb Williamson, MN; Kecia Lara, TX; Cindi Somers, WA; and Jessie Sorensen, CO.
- II. President Michele asked for review/corrections of the June 19, 2019 minutes Bobbie Jo moved and Jessie Sorenson seconded a motion to approve the minutes with corrections. Motion carried.
- III. Treasurer's report –
 - A. Reports-included in packet.
 - B. Cindi updated members: Secretary of State payment is due in August.
- IV. Committee Reports
 - A. Bylaws – Kecia Lara / Tamara H / Bobbie K – No report
 - B. Education – Jessie S / Jammie Newsome / Tiffany Little –
 1. Reviewing CEB documents, may have received an additional one
 2. Jessie working on additional speakers.
 3. Dawn teaches a 1/2-day class, look into this
 - C. Finance and Auditing – Michele Miller (Chair) / Carey Frazier / Kecia Lara – no report
 - D. Membership – Carey Frazier/ Dawn Neil /Erin Scharf –
 1. Created questionnaire for potential candidates, will send out
 - E. 2019 ICC ABM (Ad hoc) – Carey Frazier/Erin Scharf/Jessie Sorenson/Kecia Lara
 1. Education – Cindi S still working on submitting for education
 2. Roommate Requests – seen some activity
 3. Education Tours – a few have signed up
 4. Shirt – create a PTN shirt for the ABM. Carey and Dawn will work on this
- VI. Unfinished Business
 - A. ICC ABM Details –
 1. Booth Details – booth has been moved
 2. Room Block – creating a spreadsheet to track everyone attending
 3. H4H – Cindi still working on this, will update as info becomes available
 4. Booth Theme – related to games of chance
 5. BOD Candidate Questions – Carey was sending out to the ones we have received letters from
 6. BOD Candidate Support Letters – have received several
 - B. Business Card – update. Maybe add area for email address of PTN(generic) and an area to add a class title of person/phone to encourage interactions.

VII. New Business –

A. Permit Technician of the Year (PTOY).

1. Criteria-for nomine to be judged against
 - i. Member in good standing with PTN. Can be an individual or part of a chapter
 - ii. Nominees will submit a resume and biography to be considered
 - iii. Deadlines – for submittals
 - i. Nomination form – return by Friday, August 16
 - ii. Bios/Resumes from potential nominees – return by Tuesday, September 3
 - iii. Reviewed by committee - due by Monday, September 9
 - iv. Doodle poll to vote for nominee – Monday, September 16
 - v. Review at meeting – Wednesday, September 18
 - vi. Dates are subject to change

VIII. Open Floor –

1. Honorary Member-Cindi thought honoring the original steering committee of PermitTechNation would be appropriate
2. Discussion on collaborating with others on PTN shirt, just have our own.
 - i. ideas for shirt – “your best bet is an educated permit tech” or “you’re guaranteed a full house”
 - ii. add sponsors to back of shirt?
 - iii. Use online service, have to pay to get shirt, delivers directly to orderer
 - iv. Have a target # of shirts for order, if order more price drops, don’t meet target price stays same
 - v. Heather grey color?
 - vi. www.customink.com
- 3.

IX. Next Meeting – August 21, 2019

X. Adjournment –at 12pm CST;.

Respectfully submitted by:
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