

Minutes
PermitTechNation Monthly Teleconference
September 18, 2019

- I. The September 18, 2019, President Michele Miller called the PTN monthly teleconference meeting to order at 11:06AM CST. Members present: Michele Miller, WA; Dawn Neil, NJ; Tamara Hagerman, KS; Barb Williamson, MN; Kecia Lara, TX; Jammie Newsom, GA; and Delores Shabazz, SC.

- II. President Michele asked for review/corrections of the August 21, 2019 minutes. Jammie N moved and Dawn N seconded a motion to accept the minutes. Motion carried.
Addendum added by Tamara regarding the following:
Corrections to be noted in strike out/underline
 1. Minutes –
 - a. date on Minutes says July 17, should be August 21
 - b. adjournment time is blank

- III. Treasurer's report – Tabled
 - A. Bank – working on change to a bank which will work with the app WAVE

- IV. Committee Reports
 - A. Bylaws – Tamara Hagerman (Chair) / Bobbi Kaufman / Bobbie Jo Keel – No report
 - B. Education – Jessie Sorenson (Chair) / Jammie Newsome / Tiffany Little –
 1. Next Education Classes
 - a. Determine fees to charge for upcoming classes
 - b. Dawn is researching a different registration platform, yearly fee v fee per person.
Michele mentioned Evite as a possibility
 - C. Finance and Auditing – Michele Miller (Chair) / Carey Frazier / Bobbie Jo Keel – no report
 - 1.
 - D. Membership – Carey Frazier (Chair)/ Dawn Neil /Erin Scharf –
 1. No new members
 2. National Roster – additions
 - E. 2019 ICC ABM (Ad hoc) – Carey Frazier (Chair)/Erin Scharf/Jessie Sorenson/Kecia Lara- Tabled

- VI. Unfinished Business
 - A. ICC ABM Details –
 1. Booth Details –
 - a. Volunteers – email will be going out soon
 2. Annual PTN Meeting –
 - a. Agenda – send items to Michele
 - b. Location – Cindi should have this information regarding room #
 - c. Time –
 - d. Elections – Dawn will check which positions are up for election
 3. H4H –
 - a. Veteran's Village – have approximately 18 signed up

- b. Flamingo Restore – Tamara reported received an email earlier, issue with this location all going to Sahara. Addendum: Email came during meeting changed back to Flamingo Store.
 - c. Transportation – checking with concierge for transport to the work site
 - d. Shirts are available for purchase
 - 4. PTN Sponsorship –
 - a. Dawn noted only two and deadline is 9/20. WASPT, NJ
 - B. ICC ABM Scholarship –
 - 1. Forms have been included with packet. Included Chapter Policies to use as guide
 - 2. Michele does not believe she will need any funds so the whole \$2500 is available
 - 3.
- VII. New Business –
- A. PT Certification Exam Chapters – tabled
- VIII. Open Floor –
- 1. Dawn noted 23 shirts have been sold, deadline to order is 9/23 for direct ship
- IX. Next Meeting – October 16, 2019 – rescheduling. Executive & BOD only. Michele sending out a doodle poll to pick dates 10/02, 10/3, 10/9
- X. Adjournment –at 11:34 am CST;.

Respectfully submitted by:
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